


NOTICE OF MONTHLY PARISH COUNCIL MEETING

Dear Sir/Madam,

I hereby give notice that on Wednesday 23rd August 2023, at 6.30 p.m. the monthly meeting of Bourton Parish Council will take place in the Village Hall. All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business set out hereunder. Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status or disability), Crime & Disorder, Health & Safety and Human Rights.



Signed by E. Wynn, Parish Clerk and RFO

Date: 17th August 2023

AGENDA – WEDNESDAY 23rd AUGUST 2023

1. **To Receive and Accept Apologies for Absence.**
2. **Public Open Forum (15 minutes).** This council is committed to community engagement and therefore we warmly invite members of the public to contribute during this part of the meeting. Please note that the meeting will be recorded by the Clerk.
 - **During the Open Forum:** Members of the public are invited to speak during the open forum but please note a maximum of 2 minutes will be allowed for each person. Members of the public should note that the council is only allowed to take decisions on topics that are publicised on the agenda; items not on the agenda can be carried forward for a response at a later date. Any questions not presented to the council far enough in advance of the meeting may be noted and responded to later.
 - **After the Public Open Forum:** Members of the public are asked to respect the fact that this is a meeting to conduct council business and interruptions during the remainder of the meeting are not permitted.
3. **Declarations of Interest** – all members are invited to declare any personal or pecuniary (financial) interests that they may have in any items on the agenda.
4. **Approval of Minutes** from the Parish Council meeting held on 26th July 2023. Chairman to sign minutes once approved.
5. **Actions Arising from the meeting held on 26th July:**
 - 23.57.4 - ACTION: GN to contact the headteacher and request further detailed information so that this grant application can be reviewed again at the August meeting.
 - 23.58 - ACTION: MC; KB and the Clerk to investigate alternative options for the siting of the defibrillator, especially the possibility of installing it in the bus shelter (opposite Old Red Lion), as soon as possible. Done.
 - 23.59 - ACTIONS: 1) Clerk to contact Netwise and to ask if the PC can upgrade to Premium Plus if this is needed in the future but without having to pay another set up fee. Done. 2) GN to progress with a .gov.uk email domains using the existing provider.
6. **Report from Ward Councillor, Belinda Ridout.** To comment on the most recent report submitted and circulated prior to the meeting.
7. **Community Safety.**
 - 7.1 - To receive a report from Mrs Sheila Williams, Speed Watch Co-ordinator.
8. **Village Hall.**
 - 8.1 – to receive a report and update from Heather Ransley (Chair of VH Trustees)
9. **Planning.** To consider any planning applications received and circulated to members prior to the meeting. PW
 - 9.1 **Applications Received:**
 - 9.1.1 **Planning Appeal:** P/OUT/2021/05444 **Proposal:** Erection of 3 dwellings, new vehicular and pedestrian access & associated parking (outline application to determine access, layout & scale only) **Location:** land at Old Pound Court, Bourton. **Comment Deadline:** Written representations to be received before 5th September 2023
 - 9.1.2 **Planning Application:** P/VOC/2023/04588 **Location:** Mill Cottage, Mill Lane, Bourton, SP8 5DA **Proposal:** Approval of the reserved matters of access, appearance, landscaping, layout and scale following outline planning permission P/OUT/2020/00200 (the construction of a dwelling and a building comprising of a garage and carport) (with variation to condition 2 and 3 of planning permission P/RES/2022/05023 to amend the footprint and change the stone the house has been built with) **Comment Deadline:** 4th September 2023
 - 9.2 **Planning Applications update:**
 - 9.2.1 - P/OUT/2023/01598 - Dovehayes Barn
 - 9.2.2 - Sandways Site Development
 - 9.2.3 - P/FUL/2023/00247 – Chaffeymoor Farm
 - 9.2.3 – Bourton Mill / Report from Bourton Mill Working Group
10. **Finance.** EW

10.1 – Monthly Report: Balance as of 17th August: £34,345.38

10.2 – August Accounts to be paid:

PM Cowell	Contract Maintenance	£406.00 (Standing Order x 9)
PM Cowell	Clearance and removal of rubbish on yew tree	£60.00 plus VAT (BACS)
PM Cowell	To sweep and remove debris from pavement	£100.00 plus VAT (BACS)

10.3 - Accounts Received: None

10.4 - Grant Applications Received: None

11. **Defibrillator.** MC / EW

11.1 – Installation of new defibrillator

11.2 – Training

12. **Village Website.** PC & EW

13. **Land Management Working Group.** MC

14. **Wildlife & Habitats.** To receive a report from Bernard Sullivan

15. **Highways.** To receive an update from Cllr Gillett on the Speed Reduction petition.

16. **Pavements.** Property owners' responsibilities for cutting-back foliage overhanging adjacent pavement(s) - PW

17. **Footpaths.** KB

18. **Wessex Internet.** PW

19. **Correspondence.** To hear incoming correspondence received since last meeting and determine responses or actions where appropriate. All correspondence to be forwarded to councillors prior to the meeting.

- Email from Alex Crawshaw, Dorset Council Traffic Engineer regarding a notice: The County of Dorset (Various Roads, Bourton) (30mph Speed Limit) (No.*) Order 2023
- Email from Fontmell Magna Road Safety Team regarding Dorset Speed Policy – Campaign to get Dorset Councillors to change the policy.
- Email from Bernard Sullivan supplying an update to councillors on his work with Gillingham and Shaftsbury Show organisers and confirmation that hunts with pending criminal prosecutions will not be invited to attend the show.
- Email from Fran Hill, Zeals Parish Clerk, regarding defibrillator training taking place in Zeals Village Hall on Thursday 26th October, 6-8pm.

20. **Any Other Matters** - Members are advised that inclusion of items are at the Chairman's discretion and that 'a Council cannot lawfully decide any matter which is not specified on the summons (agenda)'. The Chairman to be advised prior to the commencement of the meeting. ALL

21. **Date of the next meeting** 27th September 2023 at 6.30pm in the Village Hall.