


NOTICE OF MONTHLY PARISH COUNCIL MEETING

Dear Sir/Madam,

I hereby give notice that on Wednesday 31st August 2022, at 6.30 p.m. the monthly meeting of Bourton Parish Council will take place in the Village Hall. All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business set out hereunder. Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status or disability), Crime & Disorder, Health & Safety and Human Rights.



Signed by E. Wynn, Parish Clerk and RFO

Date: 24th August 2022

AGENDA – WEDNESDAY 31st AUGUST 2022

1. **To Receive and Accept Apologies for Absence.**
2. **Public Open Forum (15 minutes).** This council is committed to community engagement and therefore we warmly invite members of the public to contribute during this part of the meeting. Please note that the meeting will be recorded by the Clerk.
 - **During the Open Forum:** Members of the public are invited to speak during the open forum but please note a maximum of 2 minutes will be allowed for each person. Members of the public should note that the council is only allowed to take decisions on topics that are publicised on the agenda; items not on the agenda can be carried forward for a response at a later date. Any questions not presented to the council far enough in advance of the meeting may be noted and responded to later.
 - **After the Public Open Forum:** Members of the public are asked to respect the fact that this is a meeting to conduct council business and interruptions during the remainder of the meeting are not permitted.
3. **Declarations of Interest** – all members are invited to declare any personal or pecuniary (financial) interests that they may have in any items on the agenda.
4. **Approval of Minutes** from the Parish Council meeting held on 3rd August 2022. Chairman to sign minutes once approved.
5. **Report from Ward Councillor, Belinda Ridout.** To comment on the report submitted and circulated prior to the meeting.
6. **Actions Arising from the postponed July PC meeting, held on 3rd August:**
 - **22.59.2.1** AC to forward relevant Bourton Mill email to Mike Garrity, copies to Chief Executive, Corporate Director (Legal) and Planning Portfolio Holder.
 - **22.64** MC to circulate Term of Reference for the Land Management Working Group.
 - **22.66** KB to contact Graham Stanley for update on improving surface of footpath (behind Millers Close to A303 crossing point steps).
 - **22.66** PW to discuss matter with Chris Woodhouse re rerouting Stour Valley Way footpath
 - **22.67** PC to discuss website proposals with the Clerk
7. **Community Safety.**
 - 7.1 - To receive a report from Mrs Sheila Williams, Speed Watch Co-ordinator.
8. **Village Hall.**
 - 8.1 – to receive a report and update from Heather Ransley (on behalf of VH Trustees)
9. **Planning.** To consider any planning applications received and circulated to members prior to the meeting. PW
 - 9.1 Applications Received: see item 9.2.3
 - 9.2 **Planning Applications update:**
 - 9.2.1 –P/VOC/2022/03470 – Bourton Mill, Factory Hill, Bourton (application for 20 x dwellings)
 - 9.2.2 - Bourton Mill Working Group
 - 9.2.3 - P/OUT/2021/05444 - Land North of Old Pound Court (amended plans for erection of 3 dwellings, new vehicular and pedestrian access & associated parking - outline application to determine access, layout & scale only)
 - 9.2.4 - P/FUL/2021/04282 - Sandways Site Development
 - 9.2.5 - EN/2021/00137 - Land at Doctors Orchard, West Bourton

10. **Finance.** EW
 - 10.1 – Monthly Report:
 - 10.2 – August Accounts to be paid: Nil
 - 10.3 - Accounts Received: Nil
 - 10.4 - Grant Applications Received: Nil
11. **Defibrillator.** Clerk to give a report on the costs for another machine for the western end of the village.
12. **Jubilee Meadow** (formerly New Cemetery Field). All.
13. **Village Website.** PC
14. **The Queen's Green Canopy.** All.
15. **Wildlife & Habitats.** To receive a report from Bernard Sullivan.
 - 15.1 – Verge Management
 - 15.2 – Land Management Working Group
16. **Highways.**
 - 16.1 - To receive an update from Cllr Gillett on the Speed Reduction petition.
 - 16.2 - Local Road Resurfacing – West Bourton Road closed 14-16th September, 9am to 4pm.
17. **Bench.** To receive an update from Cllr Curry and Cllr Williams.
18. **Footpaths.** To receive a report from Cllr Barton.
19. **Sourcing of an Extra Letter Box.** To receive an update from Cllr Chapman.
20. **Correspondence.** To hear incoming correspondence received since last meeting and determine responses where appropriate. All correspondence to be forwarded to councillors prior to the meeting.
 - None received (as at 23.08.2022).
21. **Any Other Matters** - Members are advised that inclusion of items is at the Chairman's discretion and that 'a Council cannot lawfully decide any matter which is not specified on the summons (agenda)'. The Chairman to be advised prior to the commencement of the meeting. ALL
22. **Date of the next meeting** to take place in the Village Hall on Wednesday 27th September 2022 at 6.30pm.