

## NOTICE OF MONTHLY PARISH COUNCIL MEETING

Dear Sir/Madam,

I hereby give notice that on Wednesday 28<sup>th</sup> September 2022, at 6.30 p.m. the monthly meeting of Bourton Parish Council will take place in the Village Hall. All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business set out hereunder. Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status or disability), Crime & Disorder, Health & Safety and Human Rights.



Signed by E. Wynn, Parish Clerk and RFO

Date: 22<sup>nd</sup> September 2022

### AGENDA – WEDNESDAY 28<sup>th</sup> SEPTEMBER 2022

1. **To Receive and Accept Apologies for Absence.**
2. **Public Open Forum (15 minutes).** This council is committed to community engagement and therefore we warmly invite members of the public to contribute during this part of the meeting. Please note that the meeting will be recorded by the Clerk.
  - **During the Open Forum:** Members of the public are invited to speak during the open forum but please note a maximum of 2 minutes will be allowed for each person. Members of the public should note that the council is only allowed to take decisions on topics that are publicised on the agenda; items not on the agenda can be carried forward for a response at a later date. Any questions not presented to the council far enough in advance of the meeting may be noted and responded to later.
  - **After the Public Open Forum:** Members of the public are asked to respect the fact that this is a meeting to conduct council business and interruptions during the remainder of the meeting are not permitted.
3. **Declarations of Interest** – all members are invited to declare any personal or pecuniary (financial) interests that they may have in any items on the agenda.
4. **Approval of Minutes** from the Parish Council meeting held on 31<sup>st</sup> August 2022. Chairman to sign minutes once approved.
5. **Report from Ward Councillor, Belinda Ridout.** To comment on the report submitted and circulated prior to the meeting.
6. **Actions Arising from the meeting held on 31<sup>st</sup> August:**
  - **22.83 ACTIONS:** Clerk to contact SWAST; to contact Tom Shean re the electric supply to the existing defibrillator machine; to speak to Caroline Worthington regarding the placement of the second machine by the church, possibly on the wall by the car park. Done.
  - **22.84 ACTION:** Clerk to supply file details to Councillor Chapman. Done.
  - **22.88.2 ACTION:** Clerk to contact Highways re missing sign. Done.
  - **22.93 ACTION:** Clerk to add village marquee as an agenda item. Done.
7. **Community Safety.**
  - 7.1 - To receive a report from Mrs Sheila Williams, Speed Watch Co-ordinator.
8. **Village Hall.**
  - 8.1 – to receive a report and update from Heather Ransley (Chair of VH Trustees)
9. **Planning.** To consider any planning applications received and circulated to members prior to the meeting. PW
  - 9.1 **Applications Received:**
    - 9.1.1 **Application Number:** P/RES/2022/05023 **Location:** Mill Cottage Mill Lane Bourton Gillingham SP8 5DA **Proposal:** Develop the land by the erection of 1 No. dwelling. (Reserved matters application to determine access, appearance, layout and scale following the grant of Outline planning permission number P/OUT/2020/00200) **Comment Deadline:** 4<sup>th</sup> October 2022.
    - 9.1.2 **Application Number:** P/NMA/2022/05640 **Location:** Plots 17 - 19 Site of Bourton Mill Factory Hill Bourton. **Proposal:** Non-material amendment - changes to the external materials; to Reserved Matters Approval No. 2/2016/0610/REM (Erect 35 No. dwellings with garaging, parking and associated landscaping). **Comment Deadline:** Notification for information purposes only.
  - 9.2 **Planning Applications update:**
    - 9.2.1 –P/VOC/2022/03470 – Bourton Mill, Factory Hill, Bourton (application for 20 x dwellings)
    - 9.2.2 - Bourton Mill Working Group
    - 9.2.3 - P/OUT/2021/05444 - Land North of Old Pound Court (amended plans for erection of 3 dwellings, new vehicular and pedestrian access & associated parking - outline application to determine access, layout & scale only)
    - 9.2.4 - P/FUL/2021/04282 - Sandways Site Development

10. **Finance.** EW

10.1 – Monthly Report:

10.2 – September Accounts to be paid:

|                      |                               |                |
|----------------------|-------------------------------|----------------|
| Bourton Village Hall | Hire costs May 21 – August 22 | £288.00 (BACS) |
|----------------------|-------------------------------|----------------|

10.3 - Accounts Received: Nil

10.4 - Grant Applications Received: Nil

10.5 – To agree the costs of the following works, as submitted by Phil Cowell (BPC Contractor):

|                                    |  |                  |
|------------------------------------|--|------------------|
| Pavement from Sandways             | Cutting back & removed soil & debris to clear pavement   | £200.00 plus VAT |
| Behind bench opposite War Memorial | To fell 2 x dead Elm trees; remove waste   | £350.00 plus VAT |
| Play Area                          | To replace any worn fixings; cut rot from posts and reseal with play preservative; as per details from play equipment inspection submitted from the Clerk. To also include a general inspection of play area to make safe. | £480.00 plus VAT |

11. **Defibrillator.** Clerk.

12. **Village Website.** PC

13. **Land Management Working Group**

13.1 **LMWG Update.** MC

13.2 **Jubilee Meadow** (formerly New Cemetery Field).

13.3 **The Queen’s Green Canopy.**

13.4 **Wildlife & Habitats.** To receive a report from Bernard Sullivan

14. **Highways.** To receive an update from Cllr Gillett on the Speed Reduction petition.

15. **Bench.** To receive an update from Cllr Curry and Cllr Barton.

16. **Footpaths.** To receive a report from Cllr Barton.

17. **Sourcing of an Extra Letter Box.** To receive an update from Cllr Chapman.

18. **Future of BPC-owned Village Marquee.** All

19 **Correspondence.** To hear incoming correspondence received since last meeting and determine responses where appropriate. All correspondence to be forwarded to councillors prior to the meeting.

- Email received from John Broadway regarding the land at Doctors Orchard.

20. **Any Other Matters** - Members are advised that inclusion of items is at the Chairman’s discretion and that ‘a Council cannot lawfully decide any matter which is not specified on the summons (agenda)’. The Chairman to be advised prior to the commencement of the meeting. ALL

21. **Date of the next meeting** to take place in the Village Hall on Wednesday 26<sup>th</sup> October 2022 at 6.30pm.