

NOTICE OF MONTHLY PARISH COUNCIL MEETING

Dear Sir/Madam,

I hereby give notice that on Wednesday 24th July 2024, at 6.30pm the monthly meeting of Bourton Parish Council will take place in the Village Hall. All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business set out hereunder. Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status or disability), Crime & Disorder, Health & Safety and Human Rights.



Signed by E. Wynn, Parish Clerk and RFO

Date: 19th July 2024

AGENDA – WEDNESDAY 24th JULY 2024

1. **To Receive and Accept Apologies for Absence.**
2. **Public Open Forum (15 minutes).** This council is committed to community engagement and therefore we warmly invite members of the public to contribute during this part of the meeting. Please note that the meeting will be recorded by the Clerk.
 - **During the Open Forum:** Members of the public are invited to speak during the open forum but please note a maximum of 2 minutes will be allowed for each person. Members of the public should note that the council is only allowed to take decisions on topics that are publicised on the agenda; items not on the agenda can be carried forward for a response at a later date. Any questions not presented to the council far enough in advance of the meeting may be noted and responded to later.
 - **After the Public Open Forum:** Members of the public are asked to respect the fact that this is a meeting to conduct council business and interruptions during the remainder of the meeting are not permitted.
3. **Declarations of Interest** – all members are invited to declare any personal or pecuniary (financial) interests that they may have in any items on the agenda.
4. **Approval of Minutes** from the Parish Council meeting held on 26th June 2024. Chairman to sign minutes once approved.
5. **Actions Arising from the Meeting held on 26th June:**
 - 5.1.1 24.6.6 New Financial Regulation's to be reviewed by all councillors.
 - 5.1.2 24.2.12 Cllr Barton to review the Quotation and Tender policy.
 - 5.1.3 24.6.14 Clerk to send a copy of the Standing Orders to PW for review.
 - 5.1.4 24.31.2 & 3 Cllr Williams to draft and circulate letters of objection to all councillors for approval before submitting them to Dorset Council planning department.
 - 5.1.5 24.31.4 Clerk to submit a comment in support of the application.
 - 5.1.6 24.35.1 Clerk to ask PC contractor to carry out the necessary ad hoc works on and around the village verges and pavements.
 - 5.1.7 24.37 All councillors to: send and updated bio and photo to the Clerk for the website;
24.37 Clerk to introduce one councillor per month on the Facebook group;
24.37 Clerk to set up each councillor with a .gov.uk email address.
6. **Report from Ward Councillor, Belinda Ridout.** To comment on the most recent report submitted and circulated prior to the meeting.
7. **Highways.**
8. **Community Safety.**
 - 7.1 To receive a report from Mrs Sheila Williams, Speed Watch Co-ordinator.
9. **Village Hall.**
 - 8.1 – to receive a report and update from Cindy Hallett
10. **Planning.** To consider any planning applications received and circulated to members prior to the meeting. PW
 - 10.1 **Applications Received:**
 - 10.1.1 – **Application Number** P/FUL/2024/03804 - Proposal: Erection of solar array; Location: Marvins Farm, West Bourton
 - 10.2 **Planning Applications update:**
 - 10.2.1 – P/OUT/2023/06654 – Sandways Site
 - 10.2.2 – P/OUT/2024/00606 – Land East of Chaffeymoor Farm
 - 10.2.3 – P/FUL/2024/00218 – 5 Mill Lake - Retain change of use from Residential to Office.
11. **Finance.** EW
 - 11.1 Monthly Report: Balance as of 12th July: £
 - 11.2 July Accounts to be paid:

PM Cowell	Contract Maintenance	£406.00 (SO)
HMRC	PAYE	redacted

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11.3 Accounts Received: None

11.4 Grant Applications Received: Barbara Borwell – Fun Dog Show £50

12. **Play Area** EW & MW

13. **Wildlife and Habitats**

14. **Land Management Working Group**

14.1 – verge management

15. **Footpaths** KB & PW

16. **Community Engagement** All

17. **Correspondence.** To hear incoming correspondence received since last meeting and determine responses or actions where appropriate. All correspondence forwarded to councillors prior to the meeting.

18. **Any Other Matters** - Members are advised that inclusion of items is at the Chairman's discretion and that 'a Council cannot lawfully decide any matter which is not specified on the summons (agenda)'. The Chairman to be advised prior to the commencement of the meeting. ALL

19. **Date of the next meeting.** 28th August 2024