

**DRAFT MINUTES OF A MEETING OF BOURTON PARISH COUNCIL
HELD IN THE VILLAGE HALL AT 7.00 PM ON WEDNESDAY 22ND MAY 2024**

PRESENT: Bourton Parish Councillors: Peter Williams (Chairman), Paul Curry (Vice Chairman), Kevan Barton, David Calvert, Fran Gillett, Keith Hallett, Rick Moore, Tim Rose, Martyn Westwell.
Eve Wynn – Clerk and RFO.

IN ATTENDANCE: 11 members of the public.

APOLOGIES RECEIVED: Belinda Ridout.

19:00pm – MEETING OPENED

24.8 PUBLIC OPEN FORUM

These had been raised and discussed at the Annual Parish Meeting:

- MoP said they had reported issues with a soak away drain on Mill Lane to Dorset Council but nothing had been done. ACTION: Clerk to report to report issue to DC
- MoP suggested that flashing signs, to bring the speed limit down to 20 mph, should be installed by the school, that go on & off at drop off and pick up times and that they should form part of the speed reduction project. FG explained that this could be looked into, but only once the 30mph limit was in force.
- MoP reported that the issue with the tree in the cemetery hadn't been resolved. ACTION: Clerk to contact PC maintenance contractor and request these works be done asap.

24.9 DECLARATIONS OF INTEREST. Councillors to declare any interests, including any Disclosable Pecuniary Interests they may have in agenda items that accord with the requirements of the Parish Council's Code of Conduct and to consider any prior requests from members for Dispensations that accord with the Localism Act 2011 s33 (b-e). (NB: this does not preclude any later declarations)

FG declared an interest in item 9.2.1 of the agenda.

24.10 TO APPROVE AND SIGN THE MINUTES OF THE PREVIOUS MEETING AS A TRUE RECORD (LGA 1972 sch 12, para 41(1))

The minutes of the previous Parish Council meeting had been distributed to all councillors prior to the meeting to allow for any inaccuracies to be brought to the attention of the Clerk.

RESOLVED: The minutes of the meeting held on 24th April 2024 were approved & signed as a true and accurate record of the meeting held.

24.11 ACTIONS ARISING FROM THE APRIL MEETING

- 23.239.1 – FG and the Clerk to draft a leaflet regarding the Speed Reduction. This is to be done as soon as the scheme is implemented.
- 23.243 – All councillors to submit their nominations for the 2024 recipient of the Tom Mitchell Salver. Done.

24.12 REPORT FROM WARD COUNCILLOR, BELINDA RIDOUT

There was no report received from BR prior to the meeting.

To contact Councillor Ridout please email Cllrbelinda.ridout@dorsetcouncil.gov.uk or call 07496 413114. For those residents not online, who have important questions or concerns, call Dorset Council on 01305 221000, 8am to 8pm, 7 days a week or email: communityresponse@dorsetcouncil.gov.uk. All minutes of the meetings can be found on the Dorset Council website: <https://www.dorsetcouncil.gov.uk> and the Ward Reports can be found on Bourton Parish Council website <https://bourton-pc.gov.uk/>

24.13 COMMUNITY SAFETY

24.13.1 – Speed Watch Team.

SW reported that the team had welcomed Janice Beck (with a Trucam) for an hour long speedwatch last week. SW said she has also been informed that the school had included a comment in the most recent newsletter, requesting that those who drive to collect their children show respect and consideration to the Speedwatch Team, as there had been previous incidents of parents/guardians making abusive comments and rude gestures. KH asked if the Speedwatch Team would consider having a look at Mill Lane, with the possibility of conducting a speed watch there.

24.14 VILLAGE HALL

KH read out a report from the VH Chairman, Cindy Hallett “the income for the month of April was £867 of which £490 was generated by hall charges. Following Silton Village Hall getting agreement for a new lease, Peter Williams will be approaching the Upper Stour PCC to seek consent to surrender the existing lease and, in its place, obtain a new 50 year lease prior to engagement by BVH Trustees with Salisbury DBF. A decision was made by the trustees to get Venues for Hire to create a simple website. This will cost £125 per year. Adverts for 10 local companies can be posted on this website, which can be used to offset the annual cost. There is no long term commitment beyond annual renewal, which the trustees felt would bridge over the uncertainty of the future of the hall regarding lease renewal and potential new site proposal. Once the future of the hall is clear that will be the time to justify the cost of a new website it is felt necessary. A questionnaire was put out on polling day. Which yielded 26 responses in which 10 volunteered to help; a great result”.

24.15 PLANNING

24.15.1 Applications Received:

Application No: P/NMA/2024/02425 **Location:** Plot 14, Bourton Mill, SP8 5AX. **Proposal:** Non-material amendment, Revision to Plot 14 front, rear and side elevations to show slight alteration to front feature glazing and revised window and door types to the side elevations to planning application P/VOC/2022/03470. This communication from DC planning was notification for information purposes only.

24.15.2 Update on Outstanding Planning Applications:

Ser.	Application No. Location & Summary	Status as at 27.03.2024
a.	P/OUT/2023/06654 Sandways Site	PW reported that there is news as yet as to when this application is due to be considered by DC’s Planning Committee
b.	P/OUT/2024/00606 Land east of Chaffeymoor(PW reported that there is news as yet as to when this application is due to be considered by DC’s Planning Committee
c.	Land North of Old Pound Court - Appeal	PW reported that even though it is virtually 10 months since the Appeal was initiated (on 1 st August 2023) there is still no indication of which direction the Public Inspector’s decision will go.

24.16 FINANCE

24.16.1 - Monthly Report: Balance as of 16th May 2024 £42,967.87

24.16.2 – To Approve the Payment Schedule for May 2024:

PM Cowell	Contract Maintenance	£406.00 (SO)
Accounting & Office Solutions Ltd	Payroll Services – Invoice 3161	£160.00 (BACS)
Dorset Council	Empty Trade Litter Bins 2024	£945.36 (BACS)

RESOLVED. Proposed by: PC; Seconded by: PW; Agreed by all councillors present.

24.16.3– Accounts Received:

Dorset Council	Precept	£12,035.40
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24.16.4 – Grant Applications Received: None

24.167 HIGHWAYS

FG reported that works had started on installing the posts for the new signs and that it is hoped that the 30mph scheme will be implemented by end of July 2024. SW said that once the scheme comes into force, the Speed Watch Team will be given comprehensive instructions on monitoring vehicles exceeding the new limit as there will be an initial period of grace or ‘settling in’ period of three months. TR asked if the PC will start a new campaign on behalf of the residents of West Bourton once the scheme elsewhere was in place and this was something the PC could explore in the future.

24.18 WILDLIFE AND HABITATS

No report received.

24.19 LAND MANAGEMENT GROUP

The Clerk reported that she had received a message from Rose Knott to ask the councillors if it would be acceptable for Rose to put two sheep in the Jubilee Meadow, and to then use this opportunity to be able to train one of her dogs to herd. The councillors agreed that this was acceptable but would be monitored.

24.20 FOOTPATHS

KB reported that he had received no correspondence from Graham Stanley regarding footpath N 57/19 at Bullpits. With regards to Clay Lane, works are planned to take place and DC had agreed to supply the stone necessary to improve the surface. PC stated that the footpath behind Breech Close was very dangerous and DC should close it until works had been done to the surface to make it safe.

For members of the public wanting to report issues on a public right of way please use this link: <https://mapping.dorsetcouncil.gov.uk/rightsofway/reportproblem> or call 01305 221000.

24.21 CORRESPONDENCE

- MoP email regarding the potholes on Kites Nest Lane and concerns regarding large ash trees alongside the lane.
PW reported that he had inspected the large ash tree and could find no sign of ash dieback. However, the Clerk will advise the MoP to report their concerns to the relevant department at Dorset Council so that the trees could be assessed by one of the councils tree officers.
- MoP contact via the website regarding the refurbishment of the bus shelter.
The Clerk reported that a group of volunteers would be painting the interior of the book bus shelter and had also asked the PC to consider the possibility of a local artist painting a locally relevant mural on the outside of the shelter. It was agreed that any considerations regarding a mural should be run past the parish council prior to any works taking place.

24.22 ANY OTHER MATTERS

- FG asked if individual councillor election expenses should be submitted, even if zero; The Clerk confirmed that they should be. The Clerk also explained that all councillors would need to re-submit their Declaration of Interests to DC and would send the relevant link.
- PC asked when the felled trees on the field by the bridge would be removed.
- KB reported that he has the relevant tiles to repair the roof of the bus shelter opposite the garage.
- TR reported that the pavement from the bus shelter opposite the garage was very overgrown with very low hanging branches. ACTION: Clerk to report this to DC.
- RM asked KB meet with him to look at the footpath from the High Street down to the Main Road N 57/25 to assess the surface issues.

24.23 DATE OF THE NEXT MEETING

The next Bourton PC meeting will be held on Wednesday 26th June 2024 at 6.30pm in the Village Hall.

The Chairman closed the meeting at 20:00pm
Chairman

Note: The minutes will be reviewed and formally ratified (signed) at the meeting on Wednesday 26th June 2024.