

**DRAFT MINUTES OF A MEETING OF BOURTON PARISH COUNCIL
HELD IN THE VILLAGE HALL AT 6.00 PM ON FRIDAY 18TH DECEMBER 2024**

PRESENT: Bourton Parish Councillors: Peter Williams (Chairman), Paul Curry (Vice Chairman), Kevan Barton, David Calvert, Keith Hallett, Tim Rose.
Ward Councillor Carl Woode
Clerk and RFO, Eve Wynn

IN ATTENDANCE: 4 members of the public.

APOLOGIES RECEIVED: Ward Councillors Belinda Ridout and Val Potheary; Councillors Rick Moore, Martyn Westwell and Fran Gillett

18:00pm – MEETING OPENED.

24.138 PUBLIC OPEN FORUM

- MoP asked if the Bourton Sign could be refurbished.
- MoP thanked the team responsible for the installation and decoration of the village Christmas tree. This was reiterated by the Parish Council, with all councillors voicing their thanks and appreciation of the team of volunteers involved.

24.139 DECLARATIONS OF INTEREST. Nil

24.140 TO APPROVE AND SIGN THE MINUTES OF PREVIOUS MEETING AS A TRUE RECORD (LGA 1972 sch 12, para 41(1)). The Minutes of the previous Parish Council meeting and the recent Extraordinary meeting had been distributed to all councillors prior to the meeting to allow for any inaccuracies to be brought to the attention of the Clerk.

RESOLVED: The minutes of the BPC meetings held on 27th November and 6th December 2024 were approved and signed as a true and accurate record of the meetings held.

24.141 ACTIONS ARISING FROM THE NOVEMBER MEETING

- 29.129.2 – ACTION: Clerk to contact GS and request for a greater percentage of the costs involved regarding the proposed works to Clay Lane. Clerk to also re-send the scope of works for the Clay Lane project to all councillors. Done.
- 24.130 – Clerk reported that she had contacted Netwise to request a Zoom meeting for all councillors who are still unable to set up their .gov.uk email systems. The Clerk would also send the set-up instructions again. ACTION: Clerk to send relevant instructions again. Done.
- 24.131 – Clerk to establish who managed the Village sign refurbishment several years ago, to seek a new quote. In Progress.

24.142 REPORT FROM WARD COUNCILLORS

The Chairman reported that Councillors Ridout and Woode had both submitted reports prior to the meeting. With Ward Councillor Woode being present, the Chairman welcomed him to the meeting and gave him the opportunity to add to his report. Ward Councillor Woode said Dorset Council is working towards improving the standard of living and making the county more accessible for all, and looking to preparing for the future regarding climate change.

24.143 HIGHWAYS

No report received.

24.143.1 COMMUNITY SAFETY

SW reported that the Speedwatch Team had decided not to operate during December but would be back in January 2025. SW also said that the 21st December marks 6 months of the 30mph limit through the village.

24.144 VILLAGE HALL

CH gave this report “*The Christmas village lunch at the start of December was extremely well attended by 19 guests. The first aid course was held on 28th November with 19 participants. Instruction was given in the use of defibrillators, CPR and strokes. They all felt they had gained a lot from attending and were very grateful for the grant which was given by the Parish Council which made attending more affordable. The Trustees have been advised that following their efforts the hall now has achieved Hallmark 1 and 2 certifications. This exhibits that all policies and documentation are up to date and compliant with current legislation. It also gives discounts on certain things such as insurance. Currently the trustees are working to ensure there is transparency so anyone can read the policies.*”

24.145 PLANNING

Applications Received:

- 24.145.1 **Application Number:** P/FUL/2024/06367 **Proposal:** Installation of 1 No. 12KW Heat Pump and 2 No. 27KW Heat Pumps **Location:** St Georges Primary School, Church Track, Bourton, SP8 5BN. **Comment Deadline:** 19th December. Resolved: No Comment.
- 24.145.2 **Application Number:** P/PABA/07105 **Proposal :** Erect agricultural storage building **Location:** Chaffeymoor Court, Chaffeymoor Hill, Bourton. **Note:** The PC are being notified for information purposes only, as the application is not a planning application but a request for Dorset Council to determine whether or not Prior Approval is required for the proposal.

Planning Application Update:

- 24.145.3 – P/OUT/2023/06652, Sandways Farm. PW reported that this application had been robustly refused by the Planning Committee and there was no evidence of an appeal at present from the applicant.
- 24.145.4 – P/OUT/00603, Land east of Chaffeymoor Farm. PW reported that following the Extraordinary Meeting held on 6th December, for which the Land East of Chaffeymoor Farm (50 dwellings) application was the principal agenda item, BPC's updated comment/ objections had been submitted to DC and was currently visible on the Documents page of the relevant planning portal. He also mentioned how helpful those attending the public briefing had been, in ensuring that PC members were conscious of the numerous reasons for a continued objection to the application, in spite of the latest revised S.106 agreement,

National Planning Policy Framework (NPPF) Revision

PW reported that the Government's revised (82 page) NPPF is available to view online [National Planning Policy Framework - GOV.UK](#) Ward Councillor Woode reported that DC aims to have a new draft Local Plan ready for circulation early in 2025.

24.146 FINANCE

24.146.1 Monthly Report: Balance as of 13th December: £34,987.55

24.146.2 To Approve the Payment Schedule for December 2024:

PM Cowell	Contract Maintenance	£406.00 (BACS)
HMRC	PAYE for Clerk	£282.89 (BACS)

RESOLVED – proposed by PC; seconded by PW; agreed by all.

24.246.3 Accounts received: None.

24.246.4 Grant Applications Received: None.

24.147 PLAY AREA LEASE

The Clerk confirmed that she had received no response from Jonathan Mair to her email sent on 14th November.

ACTION: Clerk to follow up with a chasing email to JM.

24.148 WILDLIFE AND HABITATS

Nothing to report.

24.149 LAND MANAGEMENT WORKING GROUP

KH confirmed that he had looked at the ash trees adjoining the Jubilee Field and will speak to Allan Miller regarding its removal. **ACTION:** KH to report on this issue at the January meeting.

24.150 FOOTPATHS

24.150.1 Clay Lane

It was agreed that to move this project forward, the following actions were needed:

1. Request an increase to the financial contribution from Dorset Council's Rights of Way Officer, Graham Stanley.
2. Ask GS for agreement to the PC installing the French drain first, ahead of any other works.
3. Source three quotes for the construction of French drains and provision of 20 tons of stone

24.150.2 Tan Lane Footpath

Work had been done by PW, DC and KH with around 80% of the works now completed. This will be revisited in March 2025.

24.151 COUNCILLORS .GOV.UK EMAIL ADDRESSES

Already discussed under item 24.141

24.152 BOURTON CROSS

The pole and cross are showing signs of deterioration and need to be refurbished. The Clerk had not been able to find any information of the previous works carried out. KB said he would speak to his neighbour as he believes that they will be able to help. ACTION: KB to report back at the January meeting.

24.153 CORRESPONDENCE

- Email from Jill Farndale (Head Teacher at St Georges School) re fencing the school field from the play area.
- Email from Graham Stanley (Dorset Council Rights of Way Officer) re proposed works to Clay Lane.
- Email from Julia Duncan (Electoral Services Team Leader, Dorset Council) re 2024 election costs.
- Email from MoP re the speed limit on the High Street, Bourton ACTION: Clerk to reply re the landowner
- Email from Templebright Solicitors (acting on behalf of T & A Land) re the Sandways Site planning application.

24.154 BPC MEETING DATES FOR 2025:

Wednesday January 22 nd	Wednesday 23 rd July
Wednesday 26 th February	Wednesday 27 th August
Wednesday 27 th March	Wednesday 24 th September
Wednesday 23 rd April	Wednesday 22 nd October
Wednesday 28 th May	Wednesday 26 th November
Wednesday 25 th June	Wednesday 17 th December

ACTION: Clerk to publish dates on Facebook, the website and the two noticeboards.

24.155 ANY OTHER MATTERS

- KB reported that the works to the bus shelter are in hand.
- All councillors wanted the Minutes to report their thanks and appreciation to Peter Manley and the team involved with installing the Christmas tree.

The next Bourton Parish Council meeting will be held on Wednesday 22nd January 2025 at the new regular time of 6.00pm in the Village Hall.

The Chairman closed the meeting at 19:23pm

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Peter Williams, Chairman.